*Sole source: only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation.

Procurements of items for which the District has established a standard by designating a brand or manufacturer or by pre-approving via a testing shall be competitively bid if there is more than one vendor of the item.

REQUEST FOR SOLE SOURCE

Matt Greco   /   ITS

Name of Department Head   Dept./Division

Subject: Sole Source Request for the Purchase Of:___Scrible_____

REQUESTED SUPPLIER:_____

REQUISITION NUMBER:_____COST ESTIMATE:____$49,400.00_____

Sole source purchases are defined as clearly and legitimately limited to a <u>single supplier</u>. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and cost effective feature requirement. The use of sole source purchases shall be limited only to those specific instances which are totally justified to satisfy compatibility or technical performance needs.

STATEMENT OF NEED:

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the District. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Refer to the <u>attached sole source justification</u> as prepared by our department, to the attached review of available products/services and to my completed Purchase Requisition.

Requestor	Department Head
	Approved Rejected
Signature of Requestor, 9/14/22	_Dave Hunt_, 9-9-2022
Signature of Requestor Date	Signature of Dept. Head Date

Attachments: Contract
               Copy of Excluded Parties List System Result

PROFESSIONAL SERVICES PROCURMENT DOCUMENTATION

SOLE SOURCE or INFORMAL COMPETITIVE REVIEW

Requisition Item:___writing platform_____

Requisition Number:___7742223016_____

Prior Purchase Order Number (if item had been approved previously):__7742122012_____

Federal Program name: _____

1. Please describe the item and its function and how it is aligned with the goals and objectives of this Federal program.

To support the district's strategic priorities, Scrible will provide a leading research and writing comprehensive platform. Scrible brings together a service that allows users to easily capture and organize citations, annotations, formative feedback, and assistive technology. Scrible will be used in grades 6 -12 and is integrated with the Chrome web browser, but unlike other products, Scrible provides access to online articles, docs, and PDFs. Scrible is able to bring items that may be part of other similar products, but it is able to bring them all together in one platform in this sole source product.

2. This is a sole source* because:

Currently, Scrible is accessed by students and staff through an extension in Chrome. Scrible users develop a library of their own curated research that will stay with their account throughout their time in Vancouver Public Schools. Scrible collectes and accurately cites all curated research allowing the user to focus on their writing and have confidence their works cited will be done so correctly. Scrible is available on platforms utilized by VPS students and works seamlessly to allow drag and drop features which saves time for students to focus on the work and not lengthy functions. Lastley, Scrible provides accessibility features, read aloud and translations to support text comprehension for ELL and special needs students.

X sole provider (must provide documentation)

  of a licensed or patented good or service

  of factory-authorized warranty service

authorized by awarding agency such as OSPI or US Department of Education
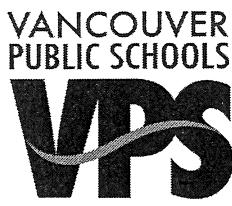
sole response to RFP

emergency situation (fire, extreme weather, etc. Superintendent's determination required)

3. What necessary features does this vendor provide which are not available from other vendors? Please be specific.

Sctoble is integrated with the Chrome web browser, but unlike other products, Scrible provides access to online articles, docs, and PDFs. Scrible is able to bring items that may be part of other similar products, but it is able to bring them all together in one platform in this sole source product.

4. What steps were taken to verify that these features are not available elsewhere?
Web search for products that incorporate all the offerings of Scrible.

  Other vendors were contacted (please list phone numbers and names, and explain why these were not suitable)

VANCOUVER PUBLIC SCHOOLS

VPS

Imagine what you can learn!

MEMORANDUM

DATE: September 6, 2022

TO: David Hurt, Purchasing

FROM: Matt Greco, Director of Instructional Technology

RE: **Scrible JUSTIFICATION FOR SOLE SOURCE PROCUREMENT**

Scope of Work

To support the district's strategic priorities, Scrible will provide a leading research and writing comprehensive platform. Scrible brings together a service that allows users to easily capture and organize citations, annotations, formative feedback, and assistive technology. Scrible will be used in grades 6 -12 and is integrated with the Chrome web browser, but unlike other products, Scrible provides access to online articles, docs, and PDFs. Scrible is able to bring items that may be part of other similar products, but it is able to bring them all together in one platform in this sole source product.

Minimum Requirements

Currently, Scrible is accessed by students and staff through an extension in Chrome. Scrible users develop a library of their own curated research that will stay with their account throughout their time in Vancouver Public Schools. Scrible collectes and accurately cites all curated research allowing the user to focus on their writing and have confidence their works cited will be done so correctly. Scrible is available on platforms utilized by VPS students and works seamlessly to allow drag and drop features which saves time for students to focus on the work and not lengthy functions. Lastley, Scrible provides accessibility features, read aloud and translations to support text comprehension for ELL and special needs students.

Market Analysis

Vancouver Public Schools will continue to utilize Scrible, for staff and students 6-12. Scrible is the sole source product with no other company making a similar or competing product that brings all its features together in one platform. Scrible helps support all learners, and the teachers who differentiate for each student's needs to help develop their writing to succeed outside of the classroom.

Recommended Acquisition

It is recommended that Scrible be purchased for a cost of $49,400.00.

scrible®

Utah State Board of Education
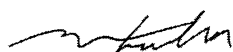250 East 500 South, Salt Lake City, UT 84111

August 10, 2020

Dear Utah State Board of Education:

This letter serves to notify you that Scrible, Inc., is the sole provider of the leading research and writing platform ("Scrible") available at www.scrible.com. Scrible offers the following unique combination of capabilities that allow users to do in one comprehensive platform what normally requires multiple products:

- **Advanced Web Annotation**: The most robust Web annotation system ever built, allowing users to annotate webpages and online articles in multiple styles/colors as they browse and research on the Internet
- **Synchronous Collaboration**: Collaborative real-time markup enabling multiple users to concurrently annotate and see each other's annotations (e.g. highlights, comments, replies) in real-time
- **Automated Citation Capture**: Automatic real-time citation extraction from information sources (e.g. online news and academic journal articles) and citation display alongside the sources
- **Comprehensive Curation Features**: Multiple methods to curate content (e.g. capture via browser extension, desktop file drag-and-drop) from various content sources (e.g. the Web and local hard drives), into online repositories ("Libraries") accessible via a personal online user account
- **Powerful Organizing Features**: Tagging and full-text search of curated information sources
- **Integrated PDF Viewer**: Cloud-based PDF viewer that displays PDFs in the browser and offers multiple annotation tools and automatic citation capture and display alongside the PDF
- **Integrated Prewriting Tools**: Built-in bibliography and outline editors enabling users to easily create and edit bibliographies and outlines, including automatic bibliography updates when evidence is added to an outline
- **Word Processor Integration**: Ability to bring researched evidence and outlines into the writing process in a Google Docs or Microsoft Word doc via an Add-on or Add-in, respectively
- **Productivity Suite Integrations**: Multiple and deep integrations into the Google G Suite and Microsoft Office products that are widely/commonly used in schools
- **LMS & Roster Integrations**: Single sign-on and other integrations with widely used learning management system and class rostering products (e.g. Google Classroom, Canvas, Schoology, ClassLink and Clever)
- **Assignment Management**: Educators can create and manage authentic research and writing assignments.
- **Analytics Dashboard**: Educators can track/monitor real-time student progress on assignment at the class and individual student level via a real-time assignment analytics dashboard.
- **Formative Feedback**: Educators can access student work at any time to provide timely feedback to students.
- **Distance Learning Support**: Educators can access student work from anywhere to provide asynchronous feedback on assignments remotely during school closures.
- **Text Accessibility Features**: Read Aloud, Definitions and Translations features to support text accessibility and comprehension, particularly for special needs and English language learners
- **Assistive Features**: Keyboard shortcuts, ARIA tags and other features to support users with disabilities
- **Modern Interface**: A modern user interface (UI) and user experience built on modern Web frameworks and best practices for delivering software as a service (SaaS)

Sincerely,

Victor Karkar
CEO, Scrible, Inc.